



[REDACTED]

05 March 2020

Dear [REDACTED],

**Freedom of Information request: FOI2020/00037**

Thank you for your Freedom of Information request received on the 14 February in which you requested the following:

**Your request:**

*"Please could you provide the following information with regards to your current printing expenditure :*

1. *Current printing and photocopier contract details?*
  - a. *Photocopiers/MFD?s*
  - b. *Printers*
  - c. *Print room / reprographics*
2. *Companies awarded?*
  - a. *Photocopiers/MFDs*
  - b. *Printers*
  - c. *Print room / reprographics*
3. *Length of contract/s and end dates?*
  - a. *Photocopiers/MFDs*
  - b. *Printers*
  - c. *Print room / reprographics*
4. *Number of devices?*
  - a. *Photocopiers/MFDs*
  - b. *Printers*
  - c. *Print room / reprographics*
5. *Annual print/copy volume*
  - a. *Photocopiers/MFDs*
  - b. *Printers*
  - c. *Print room / reprographics*
6. *Annual spend?*
  - a. *Photocopiers/MFDs*
  - b. *Printers*
  - c. *Print room / reprographics*
7. *Details on how these were procured. i.e. By Framework*
  - a. *Procurement method*
  - b. *If Framework, please state which one*
8. *Do you have any print management software? If so, which software?*
9. *Do they supply you with any scanning software (additional to the software native to the device)?*

10. *What Document Management solution/s do you currently use within your organization?*

11. *What PDF software do you pay for? And how many licenses do you pay for (an average per annum would be a good number here please)?*

### **Our response**

I can confirm UK Research and Innovation (UKRI) hold the information relevant to your request.

I note that question 1 to 10 are identical to a request that UKRI have answered previously. I can confirm that the information is still current and has not changed. As such, please find the information you have requested in Q1 – Q10 on the below link:

[https://www.whatdotheyknow.com/request/printersprinting\\_devices\\_17#incoming-1478141](https://www.whatdotheyknow.com/request/printersprinting_devices_17#incoming-1478141)

As the information is already available in the public domain we are exempting Q1 – Q10 of your request under section 21, information already reasonably accessible, of the FOIA. Section 21 is an absolute exemption which means that there is no requirement to conduct a public interest test.

11. *What PDF software do you pay for? And how many licenses do you pay for (an average per annum would be a good number here please)?*

Adobe Acrobat Pro – 200 licences

Adobe Acrobat Pro DC – 36 licences

Corel Academic Site Licence – This includes a PDF view and light editor – this covers 2200 staff

If you have any queries regarding our response or you are unhappy with the outcome of your request and wish to seek an internal review of the decision, please contact:

Head of Information Governance

Email: [foi@ukri.org](mailto:foi@ukri.org) or [infogovernance@ukri.org](mailto:infogovernance@ukri.org)

Please quote the reference number above in any future communications.

If you are still not content with the outcome of the internal review, you may apply to refer the matter to the Information Commissioner for a decision. Generally, the ICO cannot make a decision unless you have exhausted the review procedure provided by UKRI. The Information Commissioner can be contacted at: <http://www.ico.gov.uk/>

If you wish to raise a complaint regarding the service you have received or the conduct of any UKRI staff in relation to your request, please see UKRI's complaints policy: <https://www.ukri.org/about-us/policies-and-standards/complaints-policy/>

Yours sincerely,

  
Information Governance

Information Rights Team

UK Research and Innovation

[foi@ukri.org](mailto:foi@ukri.org) | [dataprotection@ukri.org](mailto:dataprotection@ukri.org)