

GCRF Interdisciplinary Research Hubs - Additional Terms and Conditions

GAC GCRF 1: ODA Compliance

The GCRF is part of the UK's Official Development Assistance (ODA). Its aim is to support cutting-edge research that addresses challenges faced by developing countries.

The investigators must ensure the research that is undertaken as part of this grant is compliant with ODA rules and regulations as set out by the OECD. In the event that the research is deemed to no longer comply with ODA rules and regulations the Research Councils reserve the right to terminate the grant and recover funds spent on non-ODA compliant activities.

Further information on ODA guidance can be found at:

<https://www.ukri.org/files/legacy/international/gcrfodaguidance-pdf/>

In addition to the requirements set out in RGC 5, any proposed changes to the award that could affect the ODA compliance of the research must be reported to UKRI at the earliest opportunity via the Grant Maintenance facility in Je-S. UKRI will then consider whether such changes are permissible and inform the Research Organisation of their decision.

Changes that should be reported include but are not limited to any proposed changes to the field or other study sites within OECD DAC list country(ies), country of focus, objectives and the potential graduation of a country of focus from the OECD DAC list.

GAC GCRF 2: Starting Procedures

UKRI Terms and Conditions RGC 4 do not apply to this project. This grant has a FIXED start date of 13th February 2019. The start of the grant may NOT be delayed beyond or precede this date.

Under normal circumstances the start of a grant is when the first member of Directly Incurred staff is in place. In order that grants can commence by 13 February 2019 UKRI will allow expenditure to start under any Directly Incurred heading. UKRI will not activate a grant should the start of the grant be commenced under any Directly Allocated heading, Estates or Indirects.

Start certificates MUST be returned to UKRI as soon as possible after the grant start date and to be returned no later than the 25th February 2019. This is to ensure compliance with the GCRF UKRI Collective Fund budget allocation.

GAC GCRF 3: Grant extensions

Notwithstanding grant conditions RGC 7, due to GCRF financial constraints, grant extensions will only be considered under exceptional circumstances (in line with the Equality Act 2010) and will require Research Council agreement on a case-by-case basis. The Research Organisation remains responsible for compliance with the terms of the Equality Act 2010 including any subsequent amendments introduced while work is in progress; and for ensuring that the expectations set out in the UKRI statement of expectations for equality and diversity are met.

GAC HUBS 1: Acknowledgment, Naming, Branding and Communications

Irrespective of the administering Research Council, the grant should be referred to exclusively as an 'UKRI Collective Fund' award. The UKRI and GCRF logos should be displayed prominently on all materials

(including posters) and websites. Reference to GCRF must be made in any written text such as press releases or published documents.

When referring to your Hub, ensure that the Hub title is 'UKRI GCRF [INSERT HUB NAME]'

<https://www.ukri.org/about-us/brand-guidelines/brand-essentials/>

UKRI requires a one-page communications plan within three months of your project starting - outlining communications objectives and proposed activities to achieve these. All proactive communications activities need to be shared with UKRI communications team in advance and any significant communications concerns raised with UKRI's communication team as soon as they become apparent. The UKRI communications point of contact is tracey.jewitt@bbsrc.ac.uk

GAC HUBS 2: Involvement of the Research Councils

UKRI will identify a Project Officer(s) who will be the primary UKRI contact. The Project Officer must be represented on (and be invited to) the appropriate management or steering group and should receive all agendas, papers and minutes of the management or steering groups.

GAC HUBS 3: Collaboration Agreements

In addition to RGC 20, where the grant is associated with more than one research organisation and/or other project partners, the basis of collaboration between the organisations, including the allocation of resources throughout the project and ownership of intellectual property and rights to exploitation, is expected to be set out in a formal collaboration agreement.

Collaboration agreements with all identified partners must be in place within the first six months of the grant start date. The terms of collaboration agreements must not conflict with the UKRI terms and conditions.

GAC HUBS 4: Management of flexible funding

It is the responsibility of the project management team to implement appropriate mechanisms and governance to ensure that flexible funds are administered in line with the eligibility and costing requirements for this call and are ODA compliant. You will be required to report annually on how these funds have been spent. UKRI reserve the right to recover any funds deemed which do not meet these requirements.

GAC HUBS 5: Additional project requirements

UKRI requires each project to have the following in place by 01 September 2019:

- Advisory Board and Executive Group membership
- Project risk register
- Financial management plan including how the project will ensure good value for money
- Work plan for each work stream (Gant charts etc.)
- Protocol for ensuring that the project, particularly the flexible funding, is ODA compliant including how this will be monitored throughout the lifetime of the award.
- Finalised governance and project management organisation plan, with clearly defined roles and responsibilities.
- Elaborated monitoring and evaluation plan, which will include a log frame, theory of change and partner reporting mechanisms.

GAC HUBS 6: Post-award monitoring and review

UKRI will undertake post-award monitoring and review as appropriate, which projects must assist with. In addition to annual reporting via ResearchFish, awards will be required to complete annual reports between 2020 - 2024, which UKRI will review. Advisory boards will be required to contribute to the reporting.

UKRI will also undertake:

- an initial 6 month review, including consideration of the additional project requirements noted in GAC HUBS 5; and
- a stage gate review in 2021.

Passing the stage gate review will be a condition of continuation of grant funding beyond 2021.

GAC HUBS 7: ODA Transparency

The UK Government is committed to transparency in reporting ODA spending, through the International Aid Transparency Initiative (IATI) open data standard. In line with this, information about this award will be made available via the IATI registry.

GAC HUBS 8: Safeguarding

You must have policies and procedures in place to safeguard research participants, their communities, direct beneficiaries and research staff from all forms of exploitation, violence, abuse or harm as a result of their association with the Project or with Project staff, associated personnel, volunteers or visitors.

You are responsible for ensuring that research is conducted in a way that ensures the health, wellbeing, human rights and dignity of the research participants and their communities and is fair and free from exploitation and abuse. All relevant safeguarding legislation and good practice recommendations must be adhered to. We particularly draw your attention to child protection legislation and the Modern Slavery Act 2015.

GAC HUBS 9: Bullying and Harassment

You must have a sufficient policy and/or processes in place for dealing with bullying and harassment.