



[REDACTED]

11 December 2023

Dear [REDACTED],

**Freedom of Information request: FOI2023/00904**

Thank you for your Freedom of Information request received on the 17 November in which you requested the following:

**Your request:**

*Thanks for the response [to FOI2023/00764]. Please specify:*

- *The number of sites for each contract*
- *I understand that you cannot provide me with the full contact details, but can you at least provide me with their actual job title?*
- *Adkins Bakery Ltd, Novus Environmental, Tradebe Healthcare and ADSM contracts are expired. Please provide the latest contract updates*

**Our response**

I can confirm that UK Research and Innovation (UKRI) holds some information relevant to your request. Please see the information below and attached.

Regarding part 1 of your request, the number of sites for each contract is contained in the attached document 'FOI2023/00904 Annex 1 + site numbers'.

Regarding part 2 of your request, we consider that job titles of persons responsible for these contracts constitute personal data and fall under the exemption at section 40(2) of the FOI Act. Section 40(2) exempts personal information such as job titles of individuals from disclosure if that information relates to someone other than the applicant, and if disclosure of that information would, amongst other things, contravene one of the data protection principles. Disclosing this information would contravene the first Data Protection Principle as defined under Section 86 of the Data Protection Act 2018 and Article 5 of the UK General Data Protection Regulation (UK GDPR).

Section 40(2) is an absolute exemption and does not require a public interest test.

Please see the following information regarding part 3 of your request:

- **Adkins Bakery** - the BGS bakery contract was not extended or re-tendered. The new requirement was limited to 12 months, and was below £10k, therefore the procurement process allowed for the obtaining of a quote and a purchase order to be placed which covers 12 months. This was placed with Adkins. The strategy will be reviewed again next year.
- **Novus Environmental** - a new strategy was agreed which meant a separation of a number of waste streams. There is now a purchase order in place for the supplier Novus, which was placed by UKSBS Shared Services (the UKRI Shared Services provider) following a compliant procurement process (3 quotes were obtained).

- **Tradebe Healthcare** - the current contract has currently been extended until Wednesday 31st January 2024.
- **ADSM** - following the completion of a compliant procurement process using the Crown Commercial Services (CCS) framework, ADSM was the successful supplier, and we are in the process of entering into a new contract with them.

If you have any queries regarding our response or you are unhappy with the outcome of your request and wish to seek an internal review of the decision, please contact within the next 40 working days:

Head of Information Governance

Email: [foi@ukri.org](mailto:foi@ukri.org)

Please quote the reference number above in any future communications.

If you are still not content with the outcome of the internal review, you may apply to refer the matter to the Information Commissioner for a decision. Generally, the ICO cannot make a decision unless you have exhausted the review procedure provided by UKRI. The Information Commissioner can be contacted at: [www.ico.org.uk](http://www.ico.org.uk).

If you wish to raise a complaint regarding the service you have received or the conduct of any UKRI staff in relation to your request, please see UKRI's complaints policy: <https://www.ukri.org/about-us/policies-and-standards/complaints-policy/>

Yours sincerely,

  
Information Governance  
Information Rights Team  
UK Research and Innovation  
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