



[REDACTED]

29 March 2022

Dear [REDACTED],

Freedom of Information request: FOI2022/00069

Thank you for your Freedom of Information request received on the 1 March and clarification received 10 March in which you requested the following:

Your request:

I would like to request all the jobs descriptions that sit in the HR Management team [HR Senior Leadership Team].

The grade and salary band for the roles.

Our response:

I can confirm UK Research and Innovation (UKRI) hold the information relevant to your request. Please see the information below and attached.

We have identified the following roles as part of the UKRI HR Senior Leadership Team:

- Chief People Officer
- Director of Human Resources
- Deputy Director Culture, Inclusion and Learning
- Deputy Director Talent Careers and Reward
- Head of HR Governance and Assurance

Please find attached the relevant job descriptions for each.

We are exempting the detailed duties and responsibilities of each role under section 40(2) of the FOIA. Disclosing this information would contravene the first Data Protection Principle as defined under Section 86 of the Data Protection Act 2018 and Article 5 of UK General Data Protection Regulation (UK GDPR).

Section 40(2) is an absolute exemption and does not require a public interest test.

The Head of HR Governance and Assurance position is Band G and the pay scale for this is min £61,227 and max £76,925.

The Chief People Officer position is Band Y, equivalent to Senior Civil Service (SCS) Pay Band 2.

The other remaining positions are all Band X, equivalent to SCS Pay Band 1.

UKRI do not have defined pay scales for senior posts (Bands X and Y), but do adhere to the SCS Pay Guidance which can be found [here](#)¹.

¹ <https://www.gov.uk/government/publications/senior-civil-service-pay-award-202021-practitioner-guidance>

If you have any queries regarding our response or you are unhappy with the outcome of your request and wish to seek an internal review of the decision, please contact:

Head of Information Governance


Email: foi@ukri.org or infogovernance@ukri.org

Please quote the reference number above in any future communications.

If you are still not content with the outcome of the internal review, you may apply to refer the matter to the Information Commissioner for a decision. Generally, the ICO cannot make a decision unless you have exhausted the review procedure provided by UKRI. The Information Commissioner can be contacted at: <http://www.ico.gov.uk/>

If you wish to raise a complaint regarding the service you have received or the conduct of any UKRI staff in relation to your request, please see UKRI's complaints policy: <https://www.ukri.org/about-us/policies-and-standards/complaints-policy/>

Yours sincerely,


Information Governance
Information Rights Team
UK Research and Innovation
foi@ukri.org | dataprotection@ukri.org