



[REDACTED]

2 March 2022

Dear [REDACTED],

**Freedom of Information request: FOI2022/00037**

Thank you for your Freedom of Information request received on the 2 February in which you requested the following:

**Your request:**

*Under the Freedom of Information Act 2000, please provide me with full answers to the following questions:*

*1. How many people, including full-time, part-time and temporary employees, are currently recorded as being based at your main office, either by having a desk or a security pass or any other metric that you use?*

*2. Of these, how many were recorded as having entered the building on the following days:*

*a. Monday 6th September 2021*

*b. Monday 13th December 2021*

*c. Monday 24th January 2022*

*I am sure that these numbers will be available either by checking how many door security cards were activated on the days in question, however it is also likely that your HR department would, for health and safety reasons, be keeping a tally of how many staff were visiting the office.*

**Our response**

I can confirm UK Research and Innovation (UKRI) hold information relevant to your request. Please see the information below.

***1. How many people, including full-time, part-time and temporary employees, are currently recorded as being based at your main office, either by having a desk or a security pass or any other metric that you use?***

As at Monday 24 January 2022 Innovate UK recorded the following number of employees:

729 employees / 361 based in Swindon

***2. Of these, how many were recorded as having entered the building on the following days:***

***a. Monday 6th September 2021***

***b. Monday 13th December 2021***

**c. Monday 24th January 2022**

<u>Date</u>	<u>Count</u>
Monday 06 September 2021	8
Monday 13 December 2021	4
Monday 24 January 2022	16

If you have any queries regarding our response or you are unhappy with the outcome of your request and wish to seek an internal review of the decision, please contact:

Head of Information Governance


Email: [foi@ukri.org](mailto:foi@ukri.org) or [infogovernance@ukri.org](mailto:infogovernance@ukri.org)

Please quote the reference number above in any future communications.

If you are still not content with the outcome of the internal review, you may apply to refer the matter to the Information Commissioner for a decision. Generally, the ICO cannot make a decision unless you have exhausted the review procedure provided by UKRI. The Information Commissioner can be contacted at: <http://www.ico.gov.uk/>

If you wish to raise a complaint regarding the service you have received or the conduct of any UKRI staff in relation to your request, please see UKRI's complaints policy: <https://www.ukri.org/about-us/policies-and-standards/complaints-policy/>

Yours sincerely,

  
Information Governance  
Information Rights Team  
UK Research and Innovation  
[foi@ukri.org](mailto:foi@ukri.org) | [dataprotection@ukri.org](mailto:dataprotection@ukri.org)