



Reports to: CPO

Role Purpose:

Overall responsibility for delivering outstanding and integrated HR services and business partnering to UKRI. This involves establishing and leading HR business partnering to anticipate and meet priorities in terms of key people, talent, organisation and culture of the nine councils and functions. The Director of HR is also accountable for operational HR services across UKRI, creating a consistent, responsive and efficient operational HR and resourcing service in close partnership with UK SBS.

Key accountabilities:

Senior HR Leadership Team

- [Redacted]
- [Redacted]

Stakeholder management

- [Redacted]
- [Redacted]

HR Core Operations

- [Redacted]
- [Redacted]
- [Redacted]
- [Redacted]

HR Resourcing Operations

- [Redacted]

HR Business Partnering

- [Redacted]
- [Redacted]

Team Leadership

- [REDACTED]

Cross UKRI responsibilities

- [REDACTED]
- [REDACTED]
- [REDACTED]

Knowledge, Skills & Experience:

University degree / Post Graduate Masters degree in HR or Organisation Development or equivalent relevant professional experience.

CIPD membership (Chartered or Fellow) and/or equivalent relevant professional experience

Experience of establishing and leading HR Business Partnering in the public sector.

Experience of leading and improving the performance of HR Operations, Resourcing (desirable) and Shared Services in the public sector.

Expertise in HR organisation, policies and processes.

Experience of leading ERP implementations (desirable).

Experience in complex public sector/government organisational settings enabling the role holder to provide leadership to others (directly and indirectly) across functions systems, processes and challenges.

Significant demonstrable experience of creating and influencing the future shape of organisational thinking and decision making through horizon scanning, making connections, innovating and pragmatically shaping evolving solutions, staying curious and creative.

Strong collaboration and communication skills and experience of influencing senior stakeholders and decision makers.

Dimensions:

Team: [REDACTED]

Budget: [REDACTED]

Date prepared: March 2021