



[REDACTED]

08 April 2024

Dear [REDACTED],

Freedom of Information request: FOI2024/00201

Thank you for your Freedom of Information request received on the 11 March in which you requested the following:

Your request:

Please can you provide me with the UKRI board meeting minutes from any meetings in December 2023, January 2024, February 2024 and March 2024.

Our response

I can confirm that UK Research and Innovation (UKRI) hold information relevant to your request. Please see the information below.

The UKRI Board meets every other month, and no formal meeting was held in December 2023. A formal Board meeting was held in January 2024 and we shall be publishing the minutes for this meeting on our [website](#)¹, which we expect will be in April 2024.

The minutes for the next UKRI Board meeting, which will take place in the week of 21st March 2024, we expect will be published in late May or early June 2024. Therefore, the minutes for March 2024 are not held, as this meeting has yet to take place.

Given the above, the information you have requested for Board minutes for January 2024 is exempt from disclosure under Section 22(1) of the FOIA as it is intended for future publication. Section 22 is a qualified exemption meaning that it is subject to the public interest test.

UKRI understand that being transparent in regard to Board discussions and minutes is in the public interest and these are published to our website regularly. We consider that premature release would put undue pressure on UKRI to publish outside of our scheduled timeframes which would lead to a disproportionate burden on the organisation. This would not be in the public interest.

We have therefore determined that the outcome of this test is that the public interest is insufficient to justify immediate disclosure.

If you have any queries regarding our response or you are unhappy with the outcome of your request and wish to seek an internal review of the decision, please contact within the next 40 working days:

Head of Information Governance

Email: foi@ukri.org

Please quote the reference number above in any future communications.

¹ <https://www.ukri.org/publications/ukri-board-meeting-minutes-2023/>

If you are still not content with the outcome of the internal review, you may apply to refer the matter to the Information Commissioner for a decision. Generally, the ICO cannot make a decision unless you have exhausted the review procedure provided by UKRI. The Information Commissioner can be contacted at: www.ico.org.uk.

If you wish to raise a complaint regarding the service you have received or the conduct of any UKRI staff in relation to your request, please see UKRI's complaints policy: <https://www.ukri.org/about-us/policies-and-standards/complaints-policy/>

Yours sincerely,


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